



**Housing for Health Partnership Policy Board
Regular Meeting Minutes
October 19, 2022**

Call to Order/Welcome

Present: Heather Rogers, JP Butler, Jamie Goldstein, Judy Hutchison, Larry Imwalle, Manu Koenig, Martine Watkins, Ryan Coonerty, Stephanie Sonnenshine, Susan True, Suzi Merriam, Tamara Vides, Tiffany Cantrell-Warren

Absent: Mariah Lyons

Additions and Deletions to the Agenda: None

Non-Agenda Public Comment

No public comment received.

Action Items (vote required):

1. Findings Authorizing Teleconference Meetings

*Motion to Approve: Jamie Goldstein
Motion Seconded: Manu Koenig
Abstentions: None
Board Action: All in favor, motion passed.*

2. Approval of Minutes: August 17, 2022 Regular Meeting

*Motion to Approve: Heather Rogers
Motion Seconded: Martine Watkins
Abstentions: None
Board Action: All in favor, motion passed.*

3. Approval of Minutes: September 14, 2022, Special Meeting.

*Motion to Approve: Tamara Vides
Motion Seconded: Judy Hutchison
Abstentions: Manu Koenig, Heather Rogers, Martine Watkins, Suzi Merriam
Board Action: JP Butler, Jamie Goldstein, Judy Hutchison, Larry Imwalle, Ryan Coonerty, Stephanie Sonnenshine, Susan True, Tamara Vides, Tiffany Cantrell-Warren in favor, motion passed*

4. Adoption of Updated HMIS Policies, Procedures, and Forms

Discussion: Robert Ratner showed a slide to describe the need for an HMIS policy update. HMIS policies were last updated in 2009 and need to be updated to meet current federal and state regulations and expectations. Historically, agencies using HMIS needed to pay a fee to access the system. Housing for Health staff have made changes to overall CoC financing strategies to eliminate the need for this structure. However, since the current HMIS vendor



fee structure is partially based on the number of users, there are still budgetary limits on system access.

Questions were raised if there is currently available data to determine if the HMIS policy changes result in improvements in data quality and system performance. Board members inquired about a policy that allows volunteers HMIS system access but not subcontractors. Board members inquired about removing references to the HMIS vendor in the policy document.

Questions were raised on if data on last permanent residence is collected in the system and if this data could be reviewed as part of a data quality monitoring process. Staff indicated they would investigate the possibility of making these questions a required data field. Robert Ratner noted that a new H4H analyst will be responsible for coordinating the implementation of the new policies and data quality improvement efforts.

Public comment – No public comment received.

Motion –adopt the updated HMIS policies, procedures, and forms and direct Housing for Health Division staff to develop and execute an implementation plan based on the new policies, procedures, and forms. Update the document to allow for subcontractor access under specific circumstances. Remove references to the vendor in the final document. Edit the final document to include a table of contents and increase readability. Direct staff to find ways to improve the data quality of the previous residence question in the system.

*Motion to Approve: Manu Koenig
Motion Seconded: Ryan Coonerty
Abstentions: None
Board Action: All in favor, motion passed*

5. Adoption of Low-Barrier Navigation Center Standards

Discussion – Board members represented on the H4HP Operations committee discussed the development of the standards for shelters, a CoC requirement. These CoC standards were last updated in 2017. The drafting process included a review of current local standards, other community standards, public funding expectations, and discussions within the CoC operations committee. Suggestions were made on the need to have a compliance officer to monitor these standards. Questions were raised about whether the standards were mandatory or aspirational. Concerns were raised that some agencies may find adhering to these standards a challenge. H4H staff noted the standards include a mix of federal and state legal mandates and aspirational standards associated with higher quality programs with better outcomes. Discussed suggestions to review the language specifically around adjudicated convictions as homeless populations are more subject to arrests at a far greater



rate than the rest of population. These touch on equity and should be looked at. Discussed amending language from criminal record to criminal conviction. H4H staff were asked to update the standards to distinguish between legal requirements, local required standards, and optional quality standards. H4H staff were asked to clarify how the standards will be used and monitored.

Public comment – No public comment received.

Motion – no action was taken. H4H staff to do more work and bring it back to Board as a future action item.

Information Items (no vote required):

6. Santa Cruz and Monterey County CoC – CalAIM Update Community Meeting - October 26, 2022, 2-3:30 pm.
7. Recovery Café San Jose Informational Tour – November 9, 2022, 3-4 pm.
8. 2023 Point In Time (PIT) Count Initial Community Planning Meeting – October 27, 11am-12pm
9. Youth Advisory Board and Lived Experience Advisory Board Planning
10. No Place Like Home (\$18,174,282 + \$4,097,054) and State Budget Awards \$8M for Supportive Housing.
If Harvey West Studios receives an additional California HCD grant award, construction on the supportive housing project would start in the spring of 2023.
11. City of Santa Cruz – Coral Street – Design Charette with Dahlin Group.
City of Santa Cruz is sponsoring a series of meetings to solicit community feedback to establish a design framework for housing, facilities, and services in and around the Housing Matters Coral St. campus. At least one public meeting will be held in December 2022 or January 2023.

Report/Discussion Items (no vote required):

12. Housing for Health Partnership Policy Board Meeting Scheduling and Co-Chair Discussion
Policy board co-chairs are needed for 2023. Discussed desire to move toward in-person meetings in 2023 with meetings to be held in the central part of the county in an accessible location. Proposed actions to be brought to the Board at the next meeting.

Board Member Announcements

- AFC is having a 10-year celebration. Location of the event will be at St John episcopal on November 27 at 5pm.



- There will be Freedom Rotary fund raiser for Pajaro Valley. Funds raised will towards playground equipment Pajaro Valley. Ticket and event details can be found at <https://www.eventbrite.com/e/uncork-corraltos-tickets-411617036637>

Adjournment

Next Meeting

Housing for Health Partnership Policy Board December 14, 2022 @ 4 pm